

FIRST YEAR ENROLMENT ~ SEPTEMBER 2019

Dear Parents,

Please find enclosed an **Application Form** for registration of first year students for the school year commencing September, 2019.

Please complete the **Application Form** in **block capitals**, as follows:

1. **Details** of student applying for entry in September 2019.
2. **Full names of children at Carrigaline Community School.** Please enter names of children currently attending by **reference to the class they are in at present.**
3. **Mother's Maiden Name & Medical Card details:** These details are now required by the Department of Education & Skills for registration purposes.
4. **Medical History:** Please enter relevant details.
5. **Prospective students must submit the following with the completed Application Form:**
 - (a) **Birth Certificate** (baptismal certificate will not suffice). A copy of the Certificate will be retained and the original will be returned.
 - (b) **Two passport photographs** with name written clearly on rear.
 - (c) **Pupil PPS Number.** Applications cannot be processed without a valid PPS number. The number has already been issued to you by the **Department of Social and Family Affairs.** You can obtain it by phoning 021-4806800 or 01-7043000
6. **Please attach any official documentation relevant to a student's educational needs:**
 - ~ Psychological assessments or similar
 - ~ Certificate of official exemption from Irish (if relevant)

PLEASE NOTE: Once your child is accepted - A voluntary contribution of €100 per pupil is requested. This will be used for:

- Defraying costs of the school's extra-curricular activities programme (coaches, transport etc.)
- the cost of house examinations for the forthcoming school year
- photocopying including copyright license
- affiliation and entry fees for clubs and societies

The completed Application Form should be forwarded to
Carrigaline Community School on or before

Thursday October 11th, 2018 at 4p.m.

The Board of Management cannot accept late Application Forms.

Yours sincerely,

Paul Burke
Principal,
Secretary, Board of Management.

September 2018