

**CARRIGALINE COMMUNITY SCHOOL**  
**BOARD OF MANAGEMENT ANNUAL REPORT 2018/2019**

**Board Composition:**

*Ms. R. Mulcahy (Chairperson)*  
*Mr. H. Crowley*  
*Rev. Fr. P. Fogarty*  
*Mr. A. O' Leary*  
*Mr. J. Lyons*  
*Ms. R. Mehigan*  
*Mr. B. Reidy*  
*Ms. V. O'Mahony*  
*Cllr. M. Shields*  
*Ms. Ú. O'Donnell*  
*Mr. P. Burke (Secretary)*

*Board of Management meetings for the academic year 2018/2019 were chaired by the Parent nominee to the Board, Ms. Ruth Mulcahy. Board policy is that the position of Chairperson is rotated on an annual basis amongst the nominating bodies.*

**Impact of Education Cutbacks:** *For the ninth year in succession, the Board considered the impact of national cutbacks in education at CCS. The Board, while welcoming the lifting of the moratorium on Posts of Responsibility and the partial restoration of clerical support, continued to appeal for the lifting of the moratorium on non-teaching staff, especially in the area of caretaking, thereby securing the quality of the education provision at the school.*

*Despite the cutbacks, the Board was pleased to note that there was no loss in tuition time and that the full comprehensive education programme continued to be offered to all students at Carrigaline Community School with the full range of option subjects available at all levels. The Board welcomed the introduction of 2 new senior cycle subjects on the curriculum for 2018/2019, namely Computer Science and Politics & Society. In addition, the Board congratulated and thanked the staff of the school for their continued voluntary commitment to the diverse range of extra-curricular and co-curricular activities available to the student cohort.*

**Finance:** *In line with previous practice, the Board considered all major aspects of school finances at each meeting throughout the year. The Board agreed to the school becoming involved in the pilot project for the introduction of the Financial Services Support Unit's Accounts package for Community and Comprehensive Schools. The extension of the Financial Support Services Unit to assist Community Schools in delivering their responsibilities in relation to financial matters was welcomed.*

**School Policies:** *The Board continued its previous practice of reviewing school policies on an on-going basis. The Child Safeguarding Statement was reviewed by the stakeholders at CCS as is required. Other policies adopted/reviewed during the year included the Code of Behaviour; AUP (Acceptable Use Policy in ICT); Relationships & Sexuality Education; Anti-Bullying; Dignity in the Workplace; CCTV; GDPR and Admissions Policy..*

*The Board annually reviews the whole school approach to countering bullying. Students and parents were provided with an opportunity to participate in 'Anti-Bullying' Seminars during 2018/2019. The School Principal updates the Board of Management on issues related to bullying.*

**Academic Achievement:** *The Board congratulated the students and teaching staff on the excellent standard of student academic achievement, culminating in highly successful Leaving Certificate, Leaving Certificate Applied and Junior Certificate examination results.*

*The Board was pleased to note that the excellent standards were recognised through University Student Scholarships.*

**School Inspections @ CCS:** *The DoES Inspectorate continued to work in partnership with the school in 2018/2019. The Board welcomed the support of the Inspectorate and its recognition of the high standards of Teaching and Learning across the whole school.*

**Staff In-Career Development:** *The 2018/2019 academic year continued to be dominated by a strong staff focus on **School Self Evaluation and Professional Development**. Vibrant Literacy, Numeracy and TEL Sub-Committees formed from the teaching staff and co-ordinated by 'link' teachers facilitated this in-career development programme. Further progression with SSE will continue in 2019/'20.*

*A number of staff members are involved with the Instructional Leadership Programme which aims to continuously improve the standard of teaching and learning across schools in the country. This is part of the school improvement process.*

*Large numbers of teaching staff continued to participate in national in-service training for the delivery of new curricular material. Staff also participated in the National Induction Programme in Teacher Education. Regular school based in-service continued, focusing on Special Education Needs / Autism and on using ICT in teaching and learning.*

**Health & Safety:** *The Board is keenly aware of its responsibilities under the Health, Safety & Welfare at Work Acts. In addition to a major review of the **CCS Health & Safety Statement & Policy**, an annual Risk Assessment is undertaken by all staff at the commencement of each academic year. A visit from representatives of the State Claims Agency to conduct a Risk Management Review gave further clarifications and suggestions on how improvements could be made while complimenting the Board on its' approach to Health and Safety issues. A thorough review of health and safety has been conducted by a post holder within the school which has led to an updated H&S Statement / policy being published in*

May for Board approval. A comprehensive 'Fire Evacuation' protocol is in place in CCS, with year group evacuations carried out during induction at the start of each academic year, followed by a full fire evacuation of the school community. The Fire Evacuation protocol will be fully reviewed and updated (if necessary) in early 2019/2020.

- **Child Protection:** The Board renews annually the nominations of the Designated Liaison Person and Deputy Designated Liaison Person. The Principal, Mr. Paul Burke was the Designated Liaison Person and Ms. Tracey Kennedy was the Deputy Designated Liaison Person in respect of Child Protection. The Board has an item on 'Child Protection' on the agenda for each meeting in line with best practice as recommended in the 'Child Protection Guidelines'.
- **HPV & TDap Vaccinations:** The Board was pleased to note that the HSE Vaccination programme continued at CCS during 2018/2019. First year students participated in the vaccination programme this year.

**Parents' Association:** The Parents' Association continued to play a central role in the life of the school during 2018/2019. The AGM took place in the school in autumn, with Ms. Roisín Mehigan chairing the Association for the academic year. The Association has a web presence on [www.carrigcs.ie](http://www.carrigcs.ie) The Parents' Association worked in partnership with the Board of Management in supporting the induction of new First Year students and in supporting families in need during the return to school process. The challenges posed by social media and cyber bullying were addressed jointly by the Parents' Association and the Board of Management during the year.

**Students' Council:** The Student Council continued to play a vibrant role in the life of the school during the year. President, Joe Bosonnet, was elected by the student population in early autumn. The Council was centrally involved in a variety of fund raising activities during the year. The Council also played a major role in the induction of in-coming First Year students.

### 2018/2019 ~ Another Successful Year

As the academic year concluded, amongst the highlights of the year were:

- Another successful programme of Adult & Continuing Education continued throughout the year.
- Highly successful Annual Awards & Principal's Awards Ceremonies.
- All Transition Year students participated in another very successful Scifest competition.
- Transition Year students also participated in a wonderful TY Ball.
- Highly successful Student Exchange programmes with Lycees St. Martin, Rennes & Fairport High School, Rochester, USA. This year was a very special year as we celebrated 30 years of our exchange with Lycees St. Martin

- *A very successful ski trip during February mid-term break*
- *Our highly successful 2<sup>nd</sup> Geography field trip to Iceland*
- *Charitable fund-raising for St. Vincent De Paul which was donated to the Carrigaline and Ballygarvan Chapters for Christmas 2018.*
- *Further enhancement of ICT facilities to assist teaching & learning in the classroom – the Board acknowledges the continued financial support from the DoES for this important section of school life.*
- *Continued success in a diverse range of extra and co-curricular activities, too numerous to mention.*

*Signed* ..... *Date* .....  
*Principal*

*Signed* ..... *Date* .....  
*Chairperson*